



Applies To: UNMH Responsible Department: Human Resources Revised: 9/2017

Title: HR 333 – Smoke Free Environment		Policy			
Patient Age Group:	<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> All Ages	<input type="checkbox"/> Newborns	<input type="checkbox"/> Pediatric	<input type="checkbox"/> Adult

1. POLICY STATEMENT

UNM Hospitals is committed to the promotion of health, which includes the prevention of disease as well as its treatment. Smoking is a major cause of preventable disease and death. It also presents an unacceptable fire risk within health care facilities. For these reasons, it is the policy of UNM Hospitals that smoking is not permitted by anyone within or on the grounds of UNM Hospitals’ owned or operated facilities, except as listed below in Section 5.4.

2. APPLICABILITY

This policy applies to everyone on the grounds of UNM Hospitals owned or operated facilities including, but not limited to, employees, patients, visitors, students, contractors, vendors, and volunteers. Anyone who violates the Smoke Free Environment Policy may be subject to administrative and/or disciplinary action. There is an employee grievance process.

3. POLICY AUTHORITY

UNM Hospitals CEO and Administrator Human Resources authorize this policy.

4. REFERENCES

- 110-Code of Conduct
- 130-Discipline
- 130-Discipline Appendix A
- University Business Policy 2250

The New Mexico Clean Indoor Air Act (Sections 24-16-1 through 24-16-11 NMSA 1978), effective January 1, 1986, requires that all state, county, and city-owned or leased buildings establish and implement a smoking policy to protect the health of visitors, patients, and workers in these buildings. This policy prohibits smoking anywhere within or on the grounds of UNM Hospitals’ owned or operated facilities, except as listed above in Section 5.4.

5. IMPLEMENTATION PROCEDURES

- 5.1 UNM Hospitals’ CEO will ensure there is a communication plan to reasonably assure that any person having a need to be on UNM Hospitals’ property will be aware of the policy. This will include ensuring posting of no smoking signage in various visible locations throughout UNM Hospitals.
- 5.2 UNM Hospitals will provide educational services to staff and patients about the hazards of smoking and information and services on quitting smoking. UNM Hospitals encourages support groups on Hospitals’ property for smokers in the process of quitting smoking and is committed to providing resources.

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- 5.3 Enforcement of this policy is a shared responsibility of all UNM Hospitals' personnel. The success of reducing smoking requires thoughtfulness, consideration, and cooperation between smokers and non-smokers. Individuals concerned about the presence of smoking in or around a building should report their concerns to their manager or Security.
- 5.4 UNM Hospitals has established two (2) designated smoking areas at the Main Hospital. Each offsite location away from the Main Hospital may establish one (1) designated smoking area.

6. DEFINITIONS

- 6.1 Smoking includes the use or carrying of any type of lighted cigar, cigarette, or pipe; the use of chewing tobacco; or the use or carrying of any type of activated electronic smoking device.

7. SUMMARY OF CHANGES

- 1. Added “the use of chewing tobacco” to Section 6.1.

Supersedes HR 333 Smoke Free Environment, 10/3/2012

DOCUMENT APPROVAL & TRACKING

Item	Contact	Date	Approval
Owner	Sara M. Frasch, HR Administrator, UNMH		Y
Committee	UNMH Environment of Care Committee		Y
Human Resources	Sara M. Frasch, HR Administrator, UNMH		Y
Official Approver	Stephen W. McKernan, Hospitals CEO		Y
Official Signature		Effective Date: 9/27/2017	
Origination Date		March 13, 2007	